Professor Ron McCallum, President of the Association, chaired the meeting. Approximately 40 members were in attendance.

**Apologies**

No apologies were received.

**Ordinary Business**

1. **Confirmation of Minutes of 2001 Annual General Meeting**

Minutes of the Annual General Meeting of the Association held on 14 November 2001 were circulated.

   
   Resolution: That the minutes circulated are confirmed as an accurate record of the Annual General Meeting held on 14 November 2001.

   
   Moved: Marilyn Pittard   Seconded: Jim Simmonds

   Carried

2. **Secretary’s Report on the Association’s Activities, November 2001-October 2002**

Anthony Forsyth presented the attached report on the Association’s activities, and highlighted the main aspects of the report. Ron McCallum dealt with item 5 of the report, relating to the Association’s recent affiliation with the International Society for Labour Law and Social Security (ISLLSS) and his attendance at the ISLLSS Executive Committee Meeting and European Congress in Stockholm.

   
   Resolution: That the Secretary’s report be accepted.

   
   Moved: Peter Gray   Seconded: Amanda Coulthard

   Carried
3. Receipt and Consideration of Financial Statements

Rosemary Owens, the Association’s Treasurer, tabled the accounts for the financial year 2001-02 and for the period 1 July-30 September 2002, and provided an explanation of each. Copies of these documents, prepared in accordance with section 30(3) of the Associations Incorporation Act 1981 (Vic), are attached.

Resolution: That the documents tabled by the Treasurer be accepted as providing a true and fair view of the Association’s financial position during and at the end of its last financial year, and as at 30 September 2002.

Moved: Rosemary Owens  Seconded: Belinda Smith

Carried

4. Election of Officers and Ordinary Members of the National Committee of Management

Anthony Forsyth reported that pursuant to the Association’s rules, nominations had been called for the positions of Officers and Ordinary Members of the National Committee of Management. The following nominations had been received as at the close of nominations on 20 September 2002:

President  Ron McCallum, University of Sydney (NSW)
Vice-President  Richard Mitchell, University of Melbourne (VIC)
Treasurer  Rosemary Owens, University of Adelaide (SA)
Secretary  Anthony Forsyth, University of Melbourne (VIC); Australian National University (ACT), from February 2003

Ordinary Members  Ron Baragry, Cutler Hughes & Harris (NSW)
Amanda Coulthard, Corrs Chambers Westgarth (QLD)
Paula Darvas, Monash University (VIC)
Nicholas Ellery, Corrs Chambers Westgarth (WA)
Kathryn Fawcett, Slater & Gordon (VIC)
Malcolm Harding, The Association of Professional Engineers, Scientists and Managers, Australia (VIC)
Jane Harvey, Blake Dawson Waldron (VIC)
John Howe, Monash University (VIC)
Samantha Kennedy, Telstra Corporation (VIC)
Bernadette O’Neill, Maurice Blackburn Cashman (VIC)
Marilyn Pittard, Monash University (VIC)
Phillipa Weeks, Australian National University (ACT)
Anthony Forsyth advised that, as the number of nominations for the above positions was equal to the number of vacancies, no elections were necessary and the above candidates were deemed to be elected to the positions for which they had nominated. He stated that it was pleasing that the Association had been able to retain a good balance of academic and practitioner representatives on the Committee, and representatives from most states and the ACT.

5. Other business

Richard Mitchell reported that, as the Association is now affiliated with the ISLLSS, it will be very important to ensure that the Association is strongly represented at the international body’s 17th World Congress in Montevideo, Uruguay, in September 2003.

Paula Darvas asked whether the Association would consider providing funding for members wishing to attend the World Congress. Ron McCallum responded that this would be desirable, but would need to be addressed by the National Committee.

Graeme Orr asked whether funds could be made available to State Chapters of the Association to assist with the holding of seminars, functions, etc. Ron McCallum responded that this should be possible, in light of the Secretary’s report indicating that the main focus of the Association’s activities over the next year would be at the state level, with the next National Conference to be held in 2004.

The meeting closed at approximately 12.50 pm.