



International Research Visitors Scheme Guidelines for 2017

The International Research Visitors Scheme is designed to enhance external collaboration by academic members of Melbourne Law School through the provision of funding to enable visits to Melbourne Law School by international researchers.

Academic members from Melbourne Law School may apply for funding to bring an international researcher to the Law School to work on a joint research project with one or more members of staff. The Law School will provide office space, a computer and access to all required research tools such as databases and library assistance.

In return, the visitor will be expected to demonstrate substantial progress on a work to be jointly published with one or more members of the Law School. The visitor will also be expected to participate in Melbourne Law School life as requested through, for example, giving a presentation at the regular [Faculty Research Seminar Series](#), participating in the review of a Law School Centre or assisting with graduate research students.

Please note that international research visitors will require a visa for their visit to Melbourne Law School. As visa requirements vary, it is important that visitors review the Law School's [Visiting Scholars webpage](#) for information and contact law-hr@unimelb.edu.au for assistance.

1. AIMS

The primary aims of the International Research Visitors Scheme are to:

- 1.1 Lead to internationally recognised publications jointly authored by members of Melbourne Law School and international researchers;
- 1.2 Lead to ongoing research collaboration between members of Melbourne Law School and international researchers;
- 1.3 Provide international researchers with an enhanced appreciation of research being undertaken at Melbourne Law School;
- 1.4 Add to the intellectual life of the Law School; and
- 1.5 Build and strengthen the links between Melbourne Law School and its international counterparts.

2. GENERAL

- 2.1 The scheme is primarily designed to fund visits by international researchers of six weeks to three months.
- 2.2 Funding may be used to contribute to expenditures such as airfares and accommodation.
- 2.3 Where the visitor also receives other funding to visit the University or Melbourne Law School (eg as a Senior Fellow in the Melbourne Law Masters program), funding through this scheme will be reduced accordingly.
- 2.4 A detailed budget must be included as part of the application as described below.
- 2.5 The Law School will provide office space, IT and necessary administrative support.

3. ELIGIBILITY

- 3.1 The research visitor must be a member of staff at a non-Australian university or organisation. The research visitor need not be a member of a law faculty; interdisciplinary research proposals are encouraged.
- 3.2 The research visitor must demonstrate an excellent research record comparative to opportunity and level of seniority. Applications to support visits from researchers at an earlier stage in their careers are welcome, but all research visitors must be able to demonstrate established research credentials.
- 3.3 The application must be submitted by at least one academic member of Melbourne Law School, who must be able to demonstrate that he or she will have sufficient time to work collaboratively with the visitor while the visitor is present in the Law School.

- 3.4 The application must outline the proposed research to be undertaken during the visit, the expected outcomes (for example, journal article(s), books), and timeframes for those outcomes to be achieved. The proposed research outcomes must be clear and achievable.
- 3.5 Preference will be given to applications that fulfil one or more of the following criteria:
- 3.5.1 Research proposals where the visitor and the relevant academic at Melbourne Law School have already undertaken early stages of the associated research work.
 - 3.5.2 Visitors who will work with Melbourne Law School on an application for an externally funded, competitive grant.
 - 3.5.3 Applicants who can demonstrate that the work undertaken is likely to lead to other forms of ongoing research collaboration with the Law School.
 - 3.5.4 Visits of six weeks or more.

4. FUNDING AVAILABLE THROUGH THIS SCHEME

The usual amount awarded ranges from \$5,000 - \$10,000, and two to four awards are made each year. The amount of funding awarded varies depending on the duration of the visit and any additional internal or external funding awarded or available to support the activity.

5. SELECTION PROCEDURES

Applications will be assessed by a committee comprising the Deputy Dean (Chair), the Associate Dean (Research), and the members of the Research Finance Sub-committee.

6. REPORTING

Melbourne Law School academics will be required to submit a brief written report to the Faculty Research Law Library Committee on behalf of their international research visitor within six months of the end of the visiting period. This report will outline the outcomes of the research collaboration including the progress made towards jointly published work and the visitor's participation in Melbourne Law School life.

7. APPLICATION PROCEDURE

Applications should include:

- a completed application form;
- the research visitor's curriculum vitae including a full publications list; and
- 2-3 page research proposal that summarises the research to be conducted during the visit.

→ Completed and signed applications should be submitted by e-mail by the applicable deadline to:

Office for Research
Level 3
Melbourne Law School

E-mail: law-research@unimelb.edu.au
Telephone: (+61 3) 8344 8946